

## Guidance on migration issues for foreigners during the coronavirus infection (COVID-19) outbreak, 3<sup>rd</sup> Edition

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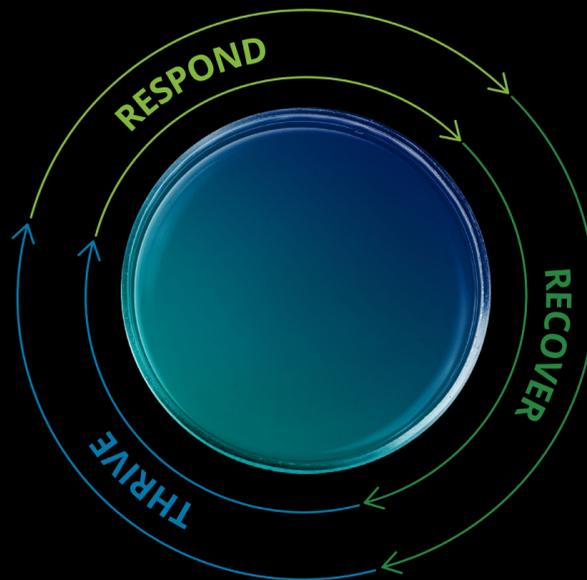
### 01 Movement restrictions within the country

On 1 May 2020, the Cabinet of Ministers of the Republic of Azerbaijan adopted a Decree "On prolongation of the special quarantine regime in the territory of the Azerbaijan Republic and removal of some restrictions applied in connection with this regime" ("Decree"). The Decree has extended rules and restrictions for movement of individuals within the country up till 31 May 2020. These restrictions apply also to foreigners and stateless persons living and residing in the country ("Foreigners").

#### Visiting workplaces

Foreigners who need to visit their workplaces may do so once information on them is entered by their employers into the portal [www.icaze.e-gov.az](http://www.icaze.e-gov.az). It should be noted that only employers carrying out their activities in certain areas are allowed to obtain permits for their employees to visit workplaces. Such areas include, inter alia:

- provision of works and services to other businesses;
- logistics services;
- telecommunications and communication services;
- production of oil equipment and facilities;
- production, refining, storage and sale of oil and gas;
- oil and gas transmission through pipelines;
- production of food products and raw materials for them, supply, storage and wholesale of food products;
- production of daily care and hygiene products;
- production of chemical products; etc.



### 02 Personal visits

Prior to leaving a place of stay for personal reasons, a foreigner shall send an SMS to 8103 in order to obtain a permit. The SMS must contain:

1. the relevant index number (1, 2 or 3) related to the ground for leave, where:
  - 1 stands for urgent medical necessity and receiving scheduled treatment;
  - 2 stands for purchase of food and other daily necessities, as well as medicines, usage of banking and postal services;
  - 3 stands for attending the funeral of a close relative.
2. information confirming the identity of the foreigner as stated below:
  - for temporary or permanent residents — the series and number of the temporary or permanent residence permit (MYI (DYL)11111111);
  - for those whose temporary stay has been extended - the series and number of the decision on extension of the temporary stay period (MOM11111111);
  - for those registered at the place of stay — the number of the notification on registration at the place of stay (OYQ11111111).

Foreigners registered at the place of stay, as well as those who have extended the period of temporary stay, can use the e-service "tracking applications" (<https://eservice.migration.gov.az/public/application-track>) on the official website of the State Migration Service to obtain the number of the above mentioned documents. In order to use this service, passport number, date of birth and citizenship information shall be inserted into the system.

Foreigners who have been issued a temporary or permanent residence permit, but are unable to collect hard copies of the permits from ASAN Service, will be sent the serial number of the relevant permit to their e-mail addresses upon payment of the state fee as provided in the legislation. Depending on the validity term of the permit, the state fee may be AZN 120, 60 or 30, accordingly.

Considering the above instructions, the following are examples of SMS texts to be sent to 8103 by foreigners depending on the purpose of leaving the place of stay:

- 1(2,3)OYQ11111111
- 1(2,3)MOM11111111
- 1(2,3)MYI11111111
- 1(2,3)DYL11111111

Note:

- There should be no spaces between numbers and letters.
- Only one of the indexes (1, 2 and 3) can be indicated.
- The sequence of information shall not be changed.

Personal visits are allowed for the maximum duration of three hours within a day.

### 03 Application for visa and border crossing state

#### Application for visa and border crossing state

According to the decision of the Operational Headquarters under the Cabinet of Ministers of the Republic of Azerbaijan dated 12 March 2020, issuance of visas upon arrival to the international airports of the Republic of Azerbaijan and electronic visas via "ASAN Visa" portals has been suspended.

Currently all the borders of the Republic of Azerbaijan have been temporarily closed until 31 May 2020. According to the verbal information provided by the Ministry of Foreign Affairs of the Republic of Azerbaijan, no applications for visas are considered and flights for foreign citizens wishing to enter Azerbaijan Republic are currently being suspended.

### Extension of a temporary stay in the Republic of Azerbaijan

According to the information published by the Public Relations Department of the State Migration Service of the Republic of Azerbaijan on 28 April 2020, the need to apply for an extension of the temporary stay of foreigners currently remaining in the country and unable to leave the country has been eliminated. Applications of foreigners whose stay in the country expires within the period from 01 to 31 May 2020 are considered accepted by the State Migration Service and the validity of their stay in the country will be subject to payment of the state duty as provided under the Law of the Republic of Azerbaijan "On State Duty":

- extension for 30 days – AZN 15 for minors, AZN 30 for others,
- extension for 60 days – AZN 30 for minors, AZN 60 for others.

In order to extend the period of temporary stay in the country, it is necessary to pay a state fee. Payment can be made electronically through the Government Payment Portal, the "ASAN payment" system and through Expresspay terminals by obtaining a payment number through the following link: <https://eservice.migration.gov.az/public/payments-search?lang=az>.

There is no need to collect hard copies of decisions on extension of the stay. The decisions can be obtained through the following link: <https://eservice.migration.gov.az/public/application-track>.

### Issuance/Extension of temporary residence/work permits

According to the information published by the Public Relations Department of the State Migration Service of the Republic of Azerbaijan on 27 April 2020, ASAN Service centers have now restored accepting applications for registration of foreigners and stateless persons at their place of stay, obtaining temporary and permanent residence and work permits as well as determination of a person's citizenship of the Republic of Azerbaijan.

For this purpose, foreigners shall pre-queue through either "ASAN Service" mobile application, website [www.asan.gov.az](http://www.asan.gov.az) or "108" Call Center in advance before making a visit to the ASAN Service centers.

During collection of the hard copies of the permits (where such permits have not been sent electronically), it would be necessary to submit the notarized copies of documents and relevant medical certificates.

Hard copies of the permits can be collected from the Baku Regional Migration Office in Baku and regional migration offices within other regions of the country. Individuals wishing to collect permits from the relevant ASAN Service centers shall contact the Call Center of the Service "(012) 919". For collecting documents from the Baku Regional Migration Office, foreigners shall pre-queue online, through the MigAZ mobile application or the website <https://onlinequeue.migration.gov.az>. Issuance of hard copies of permits within other regional offices of migration service shall be carried out on an individual basis.

#### Appeals on violation of the migration rules

The State Migration Service will accept appeals from foreigners regarding violations of the migration rules.

Note:

- Foreigners who have valid temporary residence permits and are currently outside Azerbaijan may be denied in extension of their temporary residence permits in case they stay outside Azerbaijan for more than 90 days within a 180-days period. Currently, there is no official exemption on this requirement, therefore, foreigners who have valid temporary residence permits are recommended not to stay outside Azerbaijan for more than 90 days within the mentioned period.
- Foreigners who have valid temporary residence permits and are currently outside Azerbaijan will not be able to apply for permit renewal unless they return to the country.

Disclaimer: We would like to draw your attention to the fact that the measures undertaken by the Government of the Republic of Azerbaijan are constantly changing as the situation changes rapidly with regard to the spread of COVID-19. Thus, the information mentioned above is relevant only at the time of the release of this guidance.

Deloitte Legal specialists are closely monitoring developments in the migration area, and will inform you of the relevant changes. If you require any assistance or have a question, you should feel free to contact one of our specialists:

## Contacts



**Nuran Kerimov**  
Managing Partner  
[nkerimov@deloitte.az](mailto:nkerimov@deloitte.az)



**Amina Bakhshiyeva**  
Legal Manager  
[abakhshiyeva@deloitte.az](mailto:abakhshiyeva@deloitte.az)



**Bahar Kavuzova**  
Legal Manager  
[bkavuzova@deloitte.az](mailto:bkavuzova@deloitte.az)

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